

To ensure we provide you with the best possible service, please bring along as much of the following relevant documentation to your mortgage appointment. Please contact one of our team on 01257 235001 or email [mortgages@chorleybs.co.uk](mailto:mortgages@chorleybs.co.uk) if you require more information.

Item	Requirement	Additional Information
Proof of identification	For all applicants	See acceptable identification criteria at <a href="http://www.chorleybs.co.uk/mortgages">www.chorleybs.co.uk/mortgages</a>
Proof of Income (employed)	All wage slips from the most recent 3 months	
Proof of Income (employed)	Latest P60 from the most recent tax year end	
Proof of Income (self employed)	Last 2 years accounts from a qualified accountant*	
Proof of Income (self employed)	Last 2 years SA302's	
Business Bank Statements (self employed)	Latest 3 months statements	Statements to be provided for all business bank accounts in use
Personal bank statements (all)	Latest 1 months statements	Statements to be provided for all bank accounts in use
Current lenders latest annual statement	For all secured borrowing against current residential property	
Proof of deposit (Purchase only)	For gifted deposits – letter of gift	Letter of gift to be signed by the person providing the gift and should confirm the following: <ul style="list-style-type: none"> <li>The gifted amount (£)</li> <li>That the gift is non-refundable</li> <li>That no interest will be acquired in the security property</li> <li>The relationship of the giftor to applicant.</li> </ul> In addition: <ul style="list-style-type: none"> <li>We may ask the giftor to provide evidence of available funds.</li> <li>We require ID from list A for the giftor</li> </ul>
Assets & Liability Statements	A statement documenting all owned property including: <ul style="list-style-type: none"> <li>Property address</li> <li>Property value (estimated)</li> <li>Amount of outstanding borrowing (£)</li> <li>Monthly mortgage payment (£)</li> <li>Rental income (£)</li> </ul>	
Right to Buy Document (if applicable)	An official right to buy document confirming: <ul style="list-style-type: none"> <li>The applicants right to buy</li> <li>The discount and any specific terms</li> </ul>	
Help to Buy Authority to Proceed (ATP) document (if applicable)	For all applicants	
Interest Only Repayment Strategy	If applicable, we will request specific evidence of your repayment strategy.	

\*Registered bookkeepers are not allowed. Acceptable Accountants Qualifications: ACA, ACCA, FCA, FCCA, CA (Scottish)