

# Lost / Stolen Passbook Form

Please fill in the form using BLOCK CAPITALS and black ink. Tick any boxes which apply.

## 1. Lost / Stolen Passbook details

Joint / more than 2 parties on the account  Own account  Lost  Stolen

Title  Mr  Mrs  Miss  Ms (if stolen, please provide your Crime Reference Number )  
 Other

First name

Middle name(s)

Surname

Address

Home phone

Work phone

Mobile phone

Email address

Preferred method of contact  Email  Post  Phone

## 2. Account Details

Please provide details of one account you currently hold and/or are third party on (including mortgages)

Account Number  Account Number

Account Number  Account Number

## 3. Declaration and signature(s)

Please make sure you have completed the relevant sections above and read below before signing

- I/we confirm that the information I have provided is correct
- Where I am reporting this on behalf of the account holder I confirm I am authorised to do so.
- I/we understand that where my/our passbook has been stolen the account will be closed and transferred to a new account with a new passbook to protect the account from fraudulent use. The stolen passbook will be invalid and if recovered should be returned to the Society.
- I/we understand that if I/we have;
  - lost my/our passbook; and
  - are also notifying the Society of a change of address;
 the account will be restricted and after 7 days of the date on this form it will be closed and transferred to a new account with a new passbook to protect the account from fraudulent use. The lost passbook will be invalid and if recovered should be returned to the Society.
- I/we understand that Passbooks that are lost or stolen in the first instance will be replaced free of charge. Passbooks that are lost on a subsequent occasion will incur a £10 charge for replacement in accordance with the Society's Tariff of Fees and Charges.
- I/we agree that if we suspect fraudulent use you must make the Police and the Society aware as soon as possible.
- I/we agree to co-operate with the Society and the police, if the Society needs to involve them.

Signature

Signature

Date

If you would like to know more about protecting yourself from identity fraud and theft please refer to [www.actionfraud.police.uk/fraud\\_protection/identity\\_fraud](http://www.actionfraud.police.uk/fraud_protection/identity_fraud)  
 We are a data controller of your personal information. The way that we process your personal information is described in our Privacy Notice. This information is available on our website [www.chorleybs.co.uk/privacy](http://www.chorleybs.co.uk/privacy)